



Town of
Kingstree

Kingstree Planning & Building
Department
401 N. Longstreet Street
Kingstree, SC 29555
Phone: 843-355-7484

Form

AD_{PC}

LDR
Appeals
Application
(August 2012)

Instructions to Applicant: This application is used to appeal decisions made by the Development Administrator in the enforcement and interpretation of Kingstree Land Development Regulations (LDR). Under the town's LDR, the Kingstree Planning Commission has the power to reverse or affirm, wholly or in part, or may modify the orders, requirements, decisions, or determinations of the Development Administrator (see §155.220.) An appeal requires that the commission conduct a hearing and make specific findings of fact. Because a public hearing is required, applicants should anticipate a review period of not less than thirty (30) days. You will be notified once a hearing date for your request has been set by the commission.

Type or print all answers on this application. Any additional information or supplemental exhibits you believe the commission should consider as part of your request may be attached to this application form. A nonrefundable fee of \$100.00, payable to the Town of Kingstree, must be submitted along with the completed application.

Block A: Applicant Information

A1	Applicant name:	Last Name	First Name	Middle Initial
A2	Primary person or agent to be contacted concerning this application:	Last Name	First Name	Middle Initial
A3	Primary contact or agent information:	Mailing address		
		Telephone number		
		Fax number		
		Email address		
A4	Is there any other person that we may contact if we have questions? If yes, please include contact information:			

Block B: Property Information

B1	Property address and tax map number of affected property (if applicable):	
B2	Subdivision name (if applicable):	
B3	Address and name of affected property owner (if applicable):	

**Block C: Description and Basis for Appeal**

In this section, you will describe and establish the basis for your appeal. Please complete this section in its entirety as your responses will be considered by the Planning Commission in determining whether to affirm, reverse, or modify the decision you are appealing. If additional information or exhibits are required, please reference in the sections below and attach to this application form.

C1 The applicant appeals to the Kingstree Planning Commission from the action(s) of the Development Administrator as described below:

Note: Please attach any written correspondence from the Development Administrator which states the order, requirement, decision, or determination from which your appeal is taken.

C2 The applicant is aggrieved by the action or decision in that:

C3 The applicant contends that the correct interpretation of the Kingstree Land Development Regulations as applied to this property or situation is:

C4 The applicant requests the following relief:



Certification of Applicant and Authorized Agent

I hereby certify that the information that I have supplied as part of this application is true and correct to the best of my knowledge.

Applicant's Name (Print) Signature Date

Agent's Name (if applicable) Signature Date

Note: The applicant and, when applicable, the authorized agent(s) must sign the application form. Agents must attach a signed statement from the applicant authorizing them to make representations and take other actions related to this application.

FOR INTERNAL USE ONLY

Table with columns for application details and Development Administrator Notes. Rows include: DATE COMPLETE APPLICATION SUBMITTED, APPLICATION/ CASE NUMBER, Submission Checklist (Complete Application, \$100.00 Fee), Processing Checklist (Meeting Scheduled, Notice of Meeting Sent to Applicant/Parties of Interest, Letters to Departments, Staff Report & Meeting Packet Mailed, Meeting Room/Bulletin Board Notice), and Approval & Certifications (Decision was AFFIRMED, REVERSED, or MODIFIED, Findings of Fact Signed by Chairman, Letter of PC Decision Mailed to Applicant/Parties of Interest).



KINGSTREE

BLACK RIVER

1732

1866

UNITAS

SOUTH CAROLINA